

WORLD WIDE RECRUITMENT

The following is a list of positions serviced by HRO Yokosuka that are currently being recruited worldwide through RESUMIX. To apply, please submit your resume to HRSC Pacific, Honolulu, Hawaii via the following link:

HYPERLINK: <https://www.donhr.navy.mil>

Click on: Jobs, Jobs, Jobs

New CHART application procedures are available on the following link:

HYPERLINK: <http://hro.cnfi.navy.mil>

Click on: Hot Items

Please refer your questions to the DON Resume Intake and Employment Information Center in San Diego, CA. Their office hours are Monday through Friday, 0600 to 1800 hours Pacific Time.

Preferred method of contact is use of the "Contact the Webmaster" link at <https://chart.donhr.navy.mil>

For those without access to the internet, the following phone numbers are available: 1-800-378-4559 or DSN 245-5733.

FACILITIES SUPPORT CONTRACT MANAGER, GS-1101-12, FSC MGMT & FACILITIES SVC DEPT, NAVFAC FE YOKOSUKA

DUTIES: Responsible for providing guidance and direction in the development, award, and administration of Facility Support Contracts for PWD Yokosuka. Reviews contract documents for complexity of specifications, time for performance, justification for proprietary items, and unusual delivery requirements to ensure contractability. Provides technical supervision and oversight on facility support contracts, construction and service inspection, and specification development for PWD Yokosuka and for external organizations.

IT SPECIALIST (CUSTSPT/NETWORKING), GS-2210-12, COMMAND INFORMATION OFFICE, NAVFAC FE YOKOSUKA

DUTIES: Serves as the CIO Resource Manager. Responsible for installation, configuration, troubleshooting, and customer assistance to support our General Fund (GF) employees. Serves as a technical expert/authority and project manager responsible for technical planning, analyzing, development, integration, implementation, documenting, and management of network systems used for achieving an acceptable level of End-to-End (E2E) performance while using the NAVFAC Enterprise Applications (e-Apps). Requires evaluating, defining, designing, and redesigning network architecture and infrastructures in response to advanced network technologies, changes to business processes, and/or network requirements. Accomplishes technical, analytical and advisory functions pertinent to the development of local policies, plans, and processes and ensures that work accomplished is in compliance with higher authority policies and guidelines. Utilizes up-to-date technology to ensure a secure and reliable infrastructure that will allow NAVFAC Far East to provide responsible, high-quality and cost-effective Maintenance, Utilities, Transportation, Engineering, Environmental, Planning and Construction services.

Supervisory Interdisciplinary Engineer/Community Planner, GS-8xx/020-14, REAL ESTATE BR, NAVFAC FE YOKOSUKA

DUTIES: Serves as NAVFAC Far East's Base Development and Real Estate Business Line Coordinator, responsible for directing associated business line activities and employees within the business line. Develops and maintains a regional planning and real estate system that sustains, restores and modernizes Commander Naval Forces Japan facilities infrastructure by optimizing the use of Government of Japan (GOJ) and U.S. Government assets and resources. Hands-on management and oversight of a \$200M regional planning program for various installations on Japan, Korea, Singapore and Diego Garcia. Maintains liaison with Commander, U.S. Forces Japan staff, the U.S. Army Corps of Engineers Japan Engineering District, representatives of the GOJ, and the component U.S. military services in connection with Host Nation construction and real estate matters. Provides policy, guidance and critical feedback in facilities planning, real estate and construction matters. Serves as a NAVFAC FE/CNFJ representative on several important committees and panels.

Supervisory Interdisciplinary Engineer, GS-8xx-14, Operations Officer, NAVFAC FE Yokosuka

DUTIES: - Serves as the senior civilian operations manager for the entire NAVFAC Far East organization responsible for directing, reviewing, coordinating and executing the Design & Construction, Environmental, Public Works, Base Development and Real Estate programs in the NAVFAC Far East area of responsibility. Both complex Integrated Product Team "vertical" execution issues and Business Line "horizontal" issues are routinely staffed and coordinated through the incumbent for final decision, or for formal presentation to higher authority. Directly supervises 9 PWO/ROICCs (1 CDR, 4 LCDRs and 4 LTs), as well as the Operations Department Management Assistant. Incumbent is required to respond to immediate and often unforeseen requests for information for Flag level and Navy Secretariat issues, to include Government of Japan (GOJ) hearings and deadlines, CNFJ/CNFK/NRS facility requirement issues, proposed Navy programs, and special requests from higher authority, or activity emergency needs. Rapidly changing situations necessitate the incumbent to adjust personnel work priorities, authorize the use of overtime, and in some instances, direct the hiring of temporary employees and/or consultants to augment in-house capabilities. The incumbent performs independent strategic thinking and provides recommendations to higher authority to define and generate NAVFAC Far East's organizational and command objectives, develop individual and organizational goals to achieve various objectives, and exercise initiative and innovation in performing all responsibilities and accomplishing directed and internally developed goals and objectives. Serves as the senior civilian spokesperson for NAVFAC Far East on operational issues for all programs to NAVFAC Far East command element, Installation Commanding Officers, resource sponsors, vendors, Host Nation and US regulators and bi-lateral groups, and other Navy, DOD and associated contacts. Provides briefings and issue papers on programs or matters of major importance to high-level investigative staffs, to include up to Congressional committees and subcommittees and Host Nation officials. Briefs Naval Forces Japan/Korea, NAVFAC Pacific, NAVFAC Headquarters, Commander Naval Installations Command, Chief of Naval Operations, and ad hoc Department of Defense and other executive department officials or staffs on program matters in order to explain and promote programs or to delineate problems impacting NAVFAC Far East operations. Keeps current with the latest developments in construction management, long range facilities planning, business strategy development and implementation, performance metrics, utilities acquisition, cleanup, environmental planning, management of large groups, and related disciplines by reviewing current literature, attending conferences or meetings, and discussions with community and agency representatives. Develops policy, standards and procedures in undefined and evolving subject matters, with changing rules, competing interests, and challenging resource environments. The assignment embraces developing new and innovative approaches to advance the techniques and tools of Public Works, Engineering, Design Management, Construction Management, Base Planning and Real Estate, and Environmental Program Management. The incumbent oversees, coordinates, advises and reviews the technical efforts of several other senior level civilian professionals in developing, implementing, and executing policies and budgets, and provides expert technical leadership and advice in Utilities, Construction Management, Design, Base Development and Planning, Public Works, and Environmental Program management and execution. Assists in coordinating and executing the two primary budget mechanisms used within NAVFAC Far East Operations – the Navy Working Capital Fund (NWCF) and the General Fund

(GF)/Resource Management System (RMS). Responsibilities include ensuring budgetary levels proposed by the various Business Line Coordinators and Support Line Coordinators are supportive of and complimentary to the execution (vertical) needs of the command. Oversees the NAVFAC Far East work induction and production management processes throughout the Headquarters and AOR ensuring the proper classification, assignment, prioritization, management, and reporting of work and execution across all NAVFAC Far East business and support lines.